

Board of Directors Application Form

Thank you for your interest in serving as a member of the Board of Directors of the Paynesville Area Chamber of Commerce. Serving on the board is a rewarding experience and an opportunity for professional growth. Completing this form will help you understand the skills and time/resource commitments of this leadership position.

****Applications are due at the end of November each year. Please return application by mail at PO Box 265 Paynesville, MN 56362 or email Office@paynesvillechamber.org**

Member of the Board Job Description

1. Serves a minimum of a (3) three-year term on the Board.
2. Accountable to the Chamber Board of Directors.
3. Attends board meetings and important related meetings on a regular basis.
The full board of directors meet the last Tuesday of every month at 5:30pm at the Chamber office which is located inside the Paynesville Community Ed office at the High School.
4. Makes a serious commitment to participate actively on at least 2 Chamber committees.
5. Volunteers for and willingly accepts assignments and completes them thoroughly and on time.
6. Stays informed about committee matters, prepares themselves well for meetings, and reviews and comments on minutes and reports.
7. Builds a collegial working relationship with other committee members that contribute to consensus.

CANDIDATE INFORMATION

Name: _____

Position/Title: _____ Employer: _____

Phone: _____ Email: _____

Number of Years with Present Employer: _____

Educational Background:

Work History:

Community Activities Involved In:

Other Memberships, Achievements, etc:

Board Candidate Questionnaire

1. Why do you want to be a board member?

2. Will you be engaged – giving your time, energy, and resources to support the work and mission of the Paynesville Area Chamber of Commerce?

3. What talents do you feel you could contribute to the success of the Chamber?

4. Why is being part of the Chamber important to you and your organization?

5. Will you be an advocate for the Chamber by recruiting new members, fundraising, and speaking positively about the work of the organization?

6. What do you believe are the two most significant issues or problems facing Chamber members and/or the Paynesville area? Please also provide two positive thoughts about the Chamber and/or the Paynesville area.
